

Braunstone Park & Rowley Fields Community Meeting

**Braunstone Victoria Working Mens
Club, Cantrell Road**

On Tuesday, 15 March 2011

Starting at 5:00 pm

The meeting will be in two parts

5:00pm – 5:30pm

**Meet your Councillors and local
service providers dealing with:-**

- City Warden Service
- Police
- Drug and Alcohol Action Team
- Libraries
- Health through Warmth
- Recycling
- Local Area Housing

5:30pm – 7:00pm

**Get involved in your area and
planning for the future. There will be
presentations and discussions on:**

- 2011 Elections Process
- Drug and Alcohol Action Team
- Multi Access Centres
- Annual Review of Previous
Community Meetings
- Braunstone Park and Rowley
Fields Action Plan
- Riverside School
- Braunstone Hall
- Community Meeting Budget

YOUR community. YOUR voice.

Your Ward Councillors are:

**Councillor Michael Cooke
Councillor Anne Glover
Councillor Wayne Naylor**



Making Meetings Accessible to All

WHEELCHAIR

Meetings are held in a variety of community venues. We will only hold meetings in venues where there is suitable access for wheelchairs. If you have any concerns about accessing a venue by wheelchair, please contact the Democratic Services Officer on the details provided.

BRaille / AUDIO TAPE – CD / TRANSLATION

If you require this agenda or a particular part of it to be translated or provided on audio tape, the Democratic Services Officer can organise this for you (production times will depend on equipment facility availability). In certain cases, subject to the agreement of the local Councillors, translation facilities can be provided at the meeting.

INDUCTION LOOPS – HEARING AT MEETINGS

We provide a loop system at every meeting for people with hearing aids. If you have a hearing aid, please speak to the Democratic Services Officer at the meeting for further assistance if you think you won't be able to hear what's being discussed. There is also a facility which can help people hear better if you don't have a hearing aid but are hard of hearing, again please speak to the Democratic Services Officer about this.

INFORMATION FAIR

PLEASE SEE BELOW FOR DETAILS OF SERVICE REPRESENTATIVES YOU CAN TALK TO AT THIS MEETING

You can raise matters of concern, give opinions and find out information which may be of use.

Ward Councillors and General Information Talk to your local councillors or raise general queries	City Warden Service The City Warden for the Braunstone Park and Rowley Fields Ward will be present.
Police Issues Talk to your Local Police about issues or raise general queries.	Drug and Alcohol Action Team Consultation There will be an opportunity to get involved in the consultation run by the Drug and Alcohol Action Team.
Libraries Representatives from the City Council's Libraries service will be present.	Health through Warmth Find out more information about the Health through Warmth initiative.
Recycling There will be an opportunity to find out about recycling in the area.	Local Area Housing Representatives from the Local Area Housing office will be present.

The first part of the agenda covers formal items which the Councillors need to deal with to ensure that regulations on holding meetings are kept to.

1. APOLOGIES FOR ABSENCE

2. DECLARATIONS OF INTEREST

The first main item on the agenda is Declarations of Interest where Councillors have to say if there is anything on the agenda they have a personal interest in. For example if a meeting was due to discuss a budget application put forward by a community group and one of the Councillors was a member of that group, they would not be able to take part in the decision on that budget application.

Councillors are asked to declare any interest they may have in the business on the agenda, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.

3. MINUTES OF PREVIOUS MEETING

[Appendix A](#)

The minutes of the previous Braunstone Park and Rowley Fields Community Meeting, held on Tuesday 15 February 2011, are attached and Members are asked to confirm them as a correct record.

This next part of the agenda covers items where input from you on issues that affect your community is welcomed.

4. 2011 ELECTIONS PROCESS

There will be a discussion with regard to the process for the forthcoming elections for local Councillors, City Mayor and the referendum on electoral reform.

5. DRUG AND ALCOHOL ACTION TEAM

There will be an opportunity to participate in the Drug and Alcohol Action Team Consultation.

6. MULTI ACCESS CENTRES

There will be a presentation on changes to provision on Multi Access Centres.

7. ANNUAL REVIEW OF COMMUNITY MEETINGS

There will be a review of projects funded to date through the Community Meetings.

8. BRAUNSTONE PARK AND ROWLEY FIELDS ACTION PLAN

There will be an opportunity to discuss and assist in developing the future Ward Action Plan for the Braunstone Park and Rowley Fields ward.

9. RIVERSIDE SCHOOL

There will be an update provided on the latest situation with regards to the Riverside School site.

10. BRAUNSTONE HALL

There will be an update provided on the latest situation with regards to Braunstone Hall.

11. COMMUNITY MEETING BUDGET

Appendix B

Councillors are reminded that they will need to declare any interest they may have in budget applications, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.

There will be an update on the Community Meeting Budget. Please find summaries of applications received for consideration below. Full application forms can be accessed by contacting Democratic Support on 0116 2298814 or by visiting the Council's website at www.cabinet.leicester.gov.uk.

The following budget applications have been received:

- Braunstone Clean-Up Campaign, 2011, b-inspired - £2,486.80
Appendix B1
- Fullhurst Community College hardship fund start up, Tom Campbell, Head, Fullhurst Community College - £5,000
Appendix B2
- Internet Broadband Installation, the Manor House Community Association, Paul Howgill - £883.20
Appendix B3]

12. ANY OTHER BUSINESS

Help us to make improvements!

Please help us to improve Community Meetings by filling in an **Evaluation sheet** to let us know what you thought of the meeting. Thank you.

For further information contact

Palbinder Mann, Democratic Services Officer or James Schadla-Hall, Members Support Officer, Resources Department, Leicester City Council, Town Hall, Town Hall Square, Leicester, LE1 9BG

Phone 0116 229 8814 / 8824

Fax 0116 229 8819

Palbinder.Mann@leicester.gov.uk / James.Schadla-Hall@leicester.gov.uk

www.leicester.gov.uk/communitymeetings

Braunstone Park & Rowley Fields Community Meeting

Appendix A

Your Community, Your Voice

Record of Meeting and Actions

5:00 pm, Tuesday, 15 February 2011

Held at: Blessed Sacrament Church, Gooding Avenue, Braunstone

Who was there:

Councillor Michael Cooke

Councillor Anne Glover

Councillor Wayne Naylor



Leicester
City Council

INFORMATION SHARING – ‘INFORMATION FAIR’ SESSION

The following information stands were sited in the room. Members of the public visited the stands and were given an opportunity to meet Councillors, Council staff and service representatives.

Ward Councillors and General Information	City Warden
Residents were given an opportunity to raise general queries and discuss issues with the Ward Councillors.	The City Warden for the Braunstone Park and Rowley Fields Ward was present.
Police Issues	Health Through Warmth
Representatives from the Local Policing Unit were present.	Information was provided on the Health Through Warmth scheme.
Local Transport Plan	Community Payback
Officers were present to provide information on the new Local Transport Plan.	There was an opportunity to find out more information about the Community Payback scheme.
Recycling	Local Area Housing
Information was provided on the Recycling Pilot scheme.	Officers from the Local Area Housing office were present.

At the conclusion of this informal session members of the public were invited to take their seats and take part in the formal session of the meeting.

127. APOLOGIES FOR ABSENCE

There were no apologies for absence.

128. DECLARATIONS OF INTEREST

There were no declarations of interest.

129. MINUTES OF PREVIOUS MEETING

RESOLVED:

that the minutes of the meeting of the Braunstone Park and Rowley Fields Community Meeting, held on 13 January 2011 be confirmed as a correct record.

130. RECYCLING PILOT

Jenny Loran, Service Development Manager was present to provide a presentation on the Recycling Pilot scheme.

Jenny explained that some of the benefits of the pilot scheme were that it would allow an expanded range of items to be recycled and it was easy to understand for residents. The Community Meeting was informed that every property in the trial area with a green box had been provided with a roll of orange sacks with clear instructions on them. It was stated that the sacks would be collected each week along side the regular grey bin collections.

Residents were informed that the trial had commenced on 14 September 2010 for six months. The trial had taken place in four different areas with approximately 6500 properties included. It was noted that it had been aimed to obtain an adequate mix with regards to the areas for the trial.

Jenny explained the progress of the pilot scheme so far. It was noted that there had been positive results such as over 50% of people recycling on a weekly basis and around 70% - 80% of people taking part in recycling. The Community Meeting was informed that the Braunstone area had seen a great leap in recycling. Additionally it was explained that there had been a reduction in waste in wheelie bins.

Residents were encouraged to provide feedback on the scheme. It was also noted that focus groups were planned for March 2011. Jenny stated that concerns had been raised some people had been running out of bags quickly as some households were going through a number of bags. It was also noted that different colour bags and making the bags easier to tie up were being looked into. Jenny thanked people who were involved in the trial.

It was queried whether reasons had been provided for people who were in the area for the pilot but were not participating. Jenny stated that various reasons had been provided such as not understanding the scheme and there being not enough room in the house for the bags.

A further query was raised regarding some households having bags they would not use and this being a waste. Jenny stated that this was one of the reasons why different colour bags were being looked into.

It was queried how the situation of people not willing to participate in collections was being dealt with. Jenny stated that there were no plans to force people to recycle and that education was the priority.

It was noted that there were no plans to finish the trial on the date previously planned, this is to allow more time to make a decision on if the scheme could be rolled out city wide.

The Chair thanked Jenny for her presentation.

131. COMMUNITY PAYBACK

Pamela Barber, Leicestershire Probation Service was present to inform the Community Meeting about the Community Payback scheme.

Pamela explained that if anyone was told to do unpaid work by the Courts then this was overseen by the probation service. The Community Meeting was informed that it was aimed to get people to work more often. It was noted that there had been some positive work around estates where residents had communicated with the workers. Pamela encouraged residents to suggest work which needed doing. The Community Meeting was informed that there was contact with partners such as the Council and the Police.

It was queried whether the scheme worked with young offenders. Pamela stated that work was done with the Youth Offending Service however youth workers wouldn't wear the highlighted vests which adult workers did. The Community Meeting were informed that some workers returned to finish off projects even after their community service period had ended.

In response to a query regarding travel costs for workers, Pamela commented that it was attempted to give work in the worker's local area however if they had to travel somewhere then money for bus travel was provided.

The Chair thanked Pamela for her attendance.

132. ONE CLEAN LEICESTER

Members agreed to take this extra item.

Barbara Whitcombe, Team Manager, City Wardens was present to talk about the One Clean Leicester initiative.

Barbara informed the Community Meeting there was a mobile phone application available to report environmental problems and other ways to report problems

included via email, phone, text and computer. It was noted that with the phone application, a GPS connection was needed to report the location of the problem.

The Community Meeting was informed that when a problem was reported, a confirmation email was sent to the individual reporting the problem. The photo submitted would then be checked and placed on the website and a further email would be sent confirming this. Individuals were able to view their report on the website and monitor its status. Once the problem had been resolved, an email would be sent notifying the individual of this. Residents were informed that they needed to search for City of Leicester on the Council's website to report a problem.

Barbara explained some of the issues that could be reported, these included, abandoned and nuisance vehicles, bins on streets, dog fouling and fly posting. The Community Meeting was informed there would be another One Clean Leicester clean up organised and an offer was being made to clear up private land for free.

133. BRAUNSTONE PARK AND ROWLEY FIELDS WARD ACTION PLAN

The Chair introduced the Ward Action Plan. Residents were informed that a book version of the plan was being developed. It was noted that the area of Braunstone was bounded by Braunstone Lane, Hinckley Road, the Railway line, Braunstone Avenue, Fullhust Avenue and Narborough Road.

The Chair explained some of the big issues in the area and how these would be tackled. These included:

- Braunstone Hall – The Chair stated that Members were committed to the restoration of the hall. It was noted that the Council has committed to invest in the structure. Residents were informed that the land had been offered for sale however offers had been the amount which had been expected. The Chair explained that there had been two expressions of interest for the hall and work was being done over the next two weeks on this.
- Health and Health Inequalities – The Chair explained that this area of the city had the worst results for health and health inequalities in the city. Residents were informed that local GP's were being spoken to, to form a joint strategy group on this area in Braunstone.
- Educational Standards and Skills – The Chair explained that the Neighbourhood Management Board were organising a seminar on this subject and this would be taking place on 11 March. Residents were informed that the area had the worst performance of educational standards in new areas however ways were being explored in which strategies to tackle this could be developed.
- Traffic Issues – It was noted that these included the Evesham Road link, public transport issues and issues regarding Hockley Farm Road.

The Chair reported on the main issues that had been noted on the patch walks that had been conducted by the Members in the ward. These fell into the Environment and Traffic and Streets categories. The Chair also stated the proposed actions to address the issues that had been raised. These included:

Environmental Issues

- Litter and rubbish – It was proposed that areas needed to be kept clear of rubbish and the provision of additional litter bins would be explored. It was also proposed that all actions necessary should be taken to make shop forecourts safe and keep them clear of litter. Council house frontages also needed to be maintained in a proper state of repair and free of litter.
- Graffiti – It was proposed areas needed to be kept clear of graffiti.
- Street cleaning – It was proposed that there should be improved street cleaning in the ward.
- Weeds on footpaths – It was proposed that all grassed areas, shrubberies and beds needed to be properly and regularly maintained. It was also proposed that it needed to be ensured weed treatments were carried out according to the scheduled programme. It was also proposed that community planting opportunities should be explored.

Traffic and Streets

- Vehicles parked on pavements – It was proposed that ways needed to be explored to stop vehicles from parking on the pavement and grass verges. It also needed to be ensured that road and paving surfaces needed to be in a fit state. It was also proposed that the prevalence of dropped kerbs within the estate needed to be explored and appropriate action taken.
- State of grass verges – It was proposed that the state of grass verges needed to be maintained.
- Overhanging vegetation to pathways – It was proposed that all overgrown and hanging branches to streets were removed expeditiously.

It was noted that residents had raised concerns at previous meetings. The Chair explained the actions that would be taken to address these issues. These included:

- Development on Bendbow Rise School not started – it was stated that this work had now started.
- Overflowing litter bins on Webster Road – it was proposed that it should be ensured all litter bins are regularly emptied and do not overflow, particularly in Webster Road.
- Children running at the back of Hand Avenue – it was proposed that complaints of anti social behaviour on Hand Avenue should be investigated.
- Grass verges flooded with water on Braunstone Lane – it was proposed that repairs or works as necessary would be carried to the grass verges.
- Drainage problems at the Braunstone Leisure Centre car park – it was proposed that the drainage system should be repaired.

The Chair also stated that it was important to produce a transportation and traffic plan for the ward which addressed priorities such as:

- Traffic flows and management.
- Parking on paving and verges.
- Physical maintenance of roads and paving.

- Speed and safety.

The Chair informed the Community Meeting that once the action plan was finalised into a book it would be presented to the Leader of the Council.

It was queried whether there was money available for the repair of potholes. The Chair stated that there was funding available however problems were only dealt with if they were reported. A resident stated that repairs to potholes should be done properly.

134. BUDGET

The Chair presented the Community Meeting budget.

The following applications had been submitted for consideration:

- **Active Women, Love Hoops Foundation - £250**

The application was for funding of a project which aimed to offer coaching and playing opportunities to 360 young women in Leicester.

RESOLVED:

that the application be supported and £250 be allocated from the Ward Community Fund subject to final approval from the Cabinet Lead for Front Line Service Improvement and Neighbourhoods and the Leader of the Council.

- **Gallards Hill and Bendbow Rise Environmental Improvements, Abdul Tarafder, Design and Project Management, Leicester City Council - £5,000**

The application was for funding for environmental improvements to the underpass on Gallards Hill and Bendbow Rise.

RESOLVED:

that the application be supported and £5,000 be allocated from the Ward Action Plan Fund subject to final approval from the Cabinet Lead for Front Line Service Improvement and Neighbourhoods and the Leader of the Council.

- **Older People's Consultation, b-inspired - £3,010**

The application was to devise and carry out a targeted consultation with people aged 60+ and living within Braunstone.

RESOLVED:

that the application be supported and £3,010 be allocated from the Ward Action Plan Fund subject to final approval from the Cabinet Lead for Front Line Service Improvement and Neighbourhoods and the Leader of the Council.

- **Leicester and Leicestershire Photographic Society Exhibition and Programme of Talks/Demonstrations, Leicester and Leicestershire Photographic Society - £471.87**

The application was for funding of the Leicester and Leicestershire Photographic Society Exhibition and Programme of Talks/Demonstrations.

RESOLVED:

that the application be supported and £472 be allocated from the Ward Community Fund subject to final approval from the Cabinet Lead for Front Line Service Improvement and Neighbourhoods and the Leader of the Council.

The following additional application was also considered:

- **Additional Publicity for Braunstone Park and Rowley Fields Ward Meetings between January and March 2011, Members Support Office - £1,000.**

The application was to fund extra publicity for the Community Meeting between January and March 2011.

RESOLVED:

that the application be supported and £1,000 be allocated from the Ward Action Plan Fund subject to final approval from the Cabinet Lead for Front Line Service Improvement and Neighbourhoods and the Leader of the Council.

135. ANY OTHER BUSINESS

The Chair introduced Noel Cazley, the new City Warden for the Braunstone Park and Rowley Fields Ward.

Residents raised concern regarding the surface in front of the Merridale Medical Centre. It was felt the surface needed repairing as the granite slabs had come out. It was stated that this had been raised with the surgery however they had stated that they would not be spending money on repairs. The Chair stated that the building was owned by Leicester LIFTco and it was their responsibility to ensure the building was kept in a good state of repair. It was stated that Leicester Lifeco should be contacted to raise the concerns of residents.

Action	Officer/Councillor Identified	Deadline
Contact Leicester LIFTco to raise the concerns by residents regarding the surface outside the surgery.	Ward Councillors/Member Support Officer	By next meeting.

It was noted that the next meeting would be taking place on Tuesday 15 March 2011, 5pm at the Braunstone Victoria Working Men's Club.

136. CLOSE OF MEETING

The meeting closed at 6:50pm.

This page is left blank intentionally.

Appendix B1

Applicant:

Braunstone Foundation (T/A b-inspired)

Proposal:

Braunstone Clean-Up Campaign, 2011

Amount Requested:

£2,486.60

This can be broken down as follows:-

Item	Cost £	Estimate or actual cost?
Publicity costs	500	estimate
Refreshments for volunteers at clean-up's	600	actual
Bulbs	100	estimate
Poop scoop bags	100	actual
Paint and primer materials	1186.80	actual
Total	2,486.80	

Summary:

The funding is being requested on behalf of the **Braunstone Clean-Up Group**, which is a Task Group of the Braunstone Neighbourhood Management Board.

The group has excellent input and support from local residents, volunteers and the following service providers:

Housing Services

Parks Services

Grounds maintenance

Waste Management

Environmental Crime Team

Ward Councillors

Police

Riverside Housing

LHA/ASRA

St. Peters Church

Friends of Highway Spinney

Probation Service

City Wardens

Biffa

TNG

Lloyds-TSB (staff volunteer action day)

The group carries out campaign work throughout the year to improve the local environment via direct action such as litter picks, Park and green space clean-ups, arranging the installation of recycling banks and dog waste bins and

regular articles in the Braunstone Alert giving eco/green tips to local residents and constantly reminding them of the services that are their to help e.g. recycling, bulk collections and waste management. The group pulls its resources together and works in a co-ordinated way to have a maximum impact and has seen great successes in reducing dog-fouling nuisance, improving dramatically the recycling rates in the area, improving Parks and green spaces and improving resident's satisfaction with levels of litter and graffiti.

The group met at the end of January to plan a campaign of activities for 2011, which includes:

- Supporting the ONE Clean Leicester campaign by organising environmental awareness sessions through classes in local primary Schools and at Coffee mornings at the BRITE Centre in March
- Repeat of the BIG Spring Clean-Up day on Braunstone Park, which has been successful for the last 2 years. This year taking place on the 01st June, 2011
- Re-painting the railings along the underpasses on Benbow Rise and Gallards Hill, in conjunction with the Community Payback Team at the Probation Service.
- Organising the annual 'Make a Difference Day' that will prune back the shrubbery, clear litter, tidy up and plant spring bulbs on the green verges on Wynthorpe Rise.

The group will also continue to publicise its work in the Alert and encourage local residents to take pride in their area and clean-up after themselves and their Dogs and to make the most of the services that are available to them to improve the local environment. We will as ever promote our work through city wide media such as Leicester Mercury, BBC Radio Leicester and Citizens Eye.

If awarded, this grant would contribute towards the cost of:

- **publicising the events and activities through the re-printing of posters we had designed via a competition with local School children**
- **additional insert pages in the Alert to advertise the campaign and events**
- **providing refreshments for volunteers that help out at events**
- **purchasing bulbs and other landscaping materials needed**
- **distributing small packs of free poop scoop bags to encourage Dog owners to get into the habit of cleaning-up after their Dogs**
- **Purchasing specialist paint and primer materials needed to paint the railings along the underpasses**

All the members of the group provide their services free and very often provide transport, materials and equipment as well. We also approach private companies for sponsorship and donations.

In terms of measuring the impact of our project work, we have been lucky to be able to track improvements via the Estate Survey carried out by Housing Services annually; which has shown huge improvements in recycling rates, litter reduction, graffiti reduction, dog fouling nuisance and bulk collection increases.

Our aim is to carry on measuring our results through these surveys and seeing year on year improvements.

This page is left blank intentionally.

Ward Community Fund Proposal Form

Please read the **Guide to the Ward Community Fund** before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. *We can help you with this or do it for you – see who to contact in the* **Guide to the Ward Community Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

Section 1: Budget Proposal

1. Name of Ward

Braunstone Park and Rowley Fields

2. Title of proposal

Braunstone Clean-Up Campaign, 2011

3. Name of group or person making the proposal

Braunstone Foundation (T/A b-inspired)

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

The funding is being requested on behalf of the **Braunstone Clean-Up Group**, which is a Task Group of the Braunstone Neighbourhood Management Board.

The group has excellent input and support from local residents, volunteers and the following service providers:

Housing Services

Parks Services

Grounds maintenance

Waste Management

Environmental Crime Team

Ward Councillors

Police

Riverside Housing

LHA/ASRA

St. Peters Church
Friends of Highway Spinney
Probation Service
City Wardens
Biffa
TNG
Lloyds-TSB (staff volunteer action day)

The group carries out campaign work throughout the year to improve the local environment via direct action such as litter picks, Park and green space clean-ups, arranging the installation of recycling banks and dog waste bins and regular articles in the Braunstone Alert giving eco/green tips to local residents and constantly reminding them of the services that are there to help e.g. recycling, bulk collections and waste management. The group pulls its resources together and works in a co-ordinated way to have a maximum impact and has seen great successes in reducing dog-fouling nuisance, improving dramatically the recycling rates in the area, improving Parks and green spaces and improving resident's satisfaction with levels of litter and graffiti.

The group met at the end of January to plan a campaign of activities for 2011, which includes:

- Supporting the ONE Clean Leicester campaign by organising environmental awareness sessions through classes in local primary Schools and at Coffee mornings at the BRITE Centre in March
- Repeat of the BIG Spring Clean-Up day on Braunstone Park, which has been successful for the last 2 years. This year taking place on the 01st June, 2011
- Re-painting the railings along the underpasses on Benbow Rise and Gallards Hill, in conjunction with the Community Payback Team at the Probation Service.
- Organising the annual 'Make a Difference Day' that will prune back the shrubbery, clear litter, tidy up and plant spring bulbs on the green verges on Wyntorpe Rise.

The group will also continue to publicise its work in the Alert and encourage local residents to take pride in their area and clean-up after themselves and their Dogs and to make the most of the services that are available to them to improve the local environment. We will as ever promote our work through city wide media such as Leicester Mercury, BBC Radio Leicester and Citizens Eye.

If awarded, this grant would contribute towards the cost of:

- **publicising the events and activities through the re-printing of posters we had designed via a competition with local School children**
- **additional insert pages in the Alert to advertise the campaign and events**
- **providing refreshments for volunteers that help out at events**
- **purchasing bulbs and other landscaping materials needed**
- **distributing small packs of free poop scoop bags to encourage Dog owners to get into the habit of cleaning-up after their Dogs**

- **Purchasing specialist paint and primer materials needed to paint the railings along the underpasses**

All the members of the group provide their services free and very often provide transport, materials and equipment as well. We also approach private companies for sponsorship and donations.

In terms of measuring the impact of our project work, we have been lucky to be able to track improvements via the Estate Survey carried out by Housing Services annually; which has shown huge improvements in recycling rates, litter reduction, graffiti reduction, dog fouling nuisance and bulk collection increases.

Our aim is to carry on measuring our results through these surveys and seeing year on year improvements.

5. Have you provided supporting information?

Tick if yes

6. What is the total cost to the Community Meeting?

£2,486.80

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

Item	Cost £	Estimate or actual cost?
Publicity costs	500	estimate
Refreshments for volunteers at clean-up's	600	actual
Bulbs	100	estimate
Poop scoop bags	100	actual
Paint and primer materials	1186.80	actual
Total	2,486.80	

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

This is ongoing through the support of the services involved.

9. Who proposed the project? Please provide contact details.

Name of contact person	Angie Wright
Your position in organisation or group	Head of Neighbourhood Services
Name of organisation or group	b-inspired (BCA)
Address	

The Business Box Oswin Road Braunstone Leicester. LE3 1HR	
Phone number 0116 279 5007	Email Angela.wright@braunstone.com

Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)

10. Who will deliver the project? Please provide contact details.

Name of contact person	As above
Your position in organisation or group Co-ordinator	
Name of organisation or group	
Address	
Phone number	Email

11. Declaration

I have read the *Guide to the Ward Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

Name	
Signature	
Date	

Please send this completed form back to:

Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, LEICESTER, LE1 9BG.

Fax No: 0116 229 8827



This page is left blank intentionally.

Appendix B2

Applicant:

Tom Campbell, Head, Fullhurst Community College

Proposal:

Fullhurst Community College hardship fund start up

Amount Requested:

£5,000

This can be broken down as follows:-

Item	Cost £	Estimate or Actual cost (E or A)?	Request to Ward Meeting (£)
Initial fund to purchase uniform items for those in need (shoes, blazers etc)	1,500	E	1,500
PE kits	500	E	500
Other misc equipment (bags, stationary)	250	E	250
Fundraising support resources	250	E	250
It equipment to loan (e.g laptops)	2,500	E	2,500
Total	5,000	E	5,000

Summary:

Over the course the College's push on uniform it became increasingly apparent that many of our families simply cannot afford to replace lost or outgrown items of school uniform. We have recently purchased shoes for a number of students from a hardship fund but there are many more who need this kind of support. Whether it be for uniform, PE kit, IT equipment to loan or even some breakfast in the morning. I am seeking support to create a small fund for this sort of provision at Fullhurst. The LA do not provide schools with a budget for this.

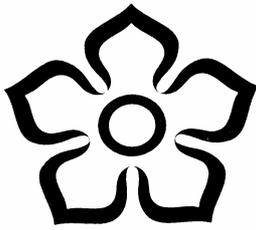
We are looking to the Ward to apply for a small amount of funding to kick start this fund. This will enable us to buy an initial supply of essential equipment to support our most disadvantaged students. We hope that we will be able to then sustain the fund with fundraising events, (I have entered a Triathlon in May) and perhaps develop a swap shop where parents / carers can buy or sell second hand good quality uniforms and equipment.

We will know the programme is successful from further uniform checks and observing that all of our students come to College fully equipped, in uniform and ready to learn. The College believe that this has a positive impact on achievement and attainment and the image of the school within the local community.

Other Information:

Tried to obtain funds through fundraising and sponsorship events only – we are exploring all possible avenues to support this fund.

This page is left blank intentionally.



Leicester
City Council

For internal use only by Members Support Team:

Unique reference number _____

Date scanned in _____

This application will be considered as (please circle):

Ward Action Plan

Community Cohesion

Ward Community Fund

Ward Meeting Grant Application Form

Please read the “Guide to Ward Meeting grants and how to apply” before you fill in this form.

On completion please submit a signed paper copy of the form to:
Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, Leicester LE1 9BG. Fax No: 0116 229 8827

Continue on separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

1. Name of Ward(s) to which you are applying for funding

Braunstone Park and Rowley Fields

2. Name of your project/proposal

Fullhurst Community College hardship fund start up

3. Name of group or person making the application

Tom Campbell, Head, Fullhurst Community College

4. Detailed description of proposal. Please tell us:

- What is the proposal (where and when)?
- If you are planning an event who will attend, and where will does your target audience come from?
- How will we know the proposal has been successful?

It is important that your answers to this question are clear so that the Ward Meeting can fully understand your proposal.

Over the course the College's push on uniform it became increasingly apparent that many of our families simply cannot afford to replace lost or outgrown items of school uniform. We have recently purchased shoes for a number of students from a hardship fund but there are many more who need this kind of support. Whether it be for uniform, PE kit, IT equipment to loan or even some breakfast in the morning. I am seeking support to create a small fund for this sort of provision at Fullhurst. The LA do not provide schools with a budget for this.

We are looking to the Ward to apply for a small amount of funding to kick start this fund. This will enable us to buy an initial supply of essential equipment to support our most disadvantaged students. We hope that we will be able to then sustain the fund with fundraising events, (I have entered a Triathlon in May) and perhaps develop a swap shop where parents / carers can buy or sell second hand good quality uniforms and equipment.

We will know the programme is successful from further uniform checks and observing that all of our students come to College fully equipped, in uniform and ready to learn. The College believe that this has a positive impact on achievement and attainment and the image of the school within the local community.

5. Have you attached any supporting information? YES NO
(Please tick)

6. Does your organisation have audited accounts? YES NO
(Please tick)

If yes please submit your latest set

7. Does your organisation have a constitution? YES NO
(Please tick)

If yes please submit your constitution

8. How much are you applying to the Ward Meeting(s) for?

£5,000

9. Please show each item of expenditure and say whether it is an estimate or an actual cost. Costings should be as accurate as possible and in most cases be based on quotes. If it is an actual cost please provide quotes and any other written confirmation. In the final column please show which elements of your project you are applying to the Ward Meeting for?

Item	Cost £	Estimate or Actual cost (E or A)?	Request to Ward Meeting (£)
Initial fund to purchase uniform items for those in need (shoes, blazers etc)	1,500	E	1,500
PE kits	500	E	500
Other misc equipment (bags, stationary)	250	E	250
Fundraising support resources	250	E	250
It equipment to loan (e.g laptops)	2,500	E	2,500
Total	5,000	E	5,000

10. Have you obtained or are you trying to obtain funding for this project from anywhere else, either Leicester City Council or from another organisation? If so, please give details including:

Name, address, phone number and any other contact details of the funder.

The amount requested or received.

When do you expect a decision if you do not know already?

Please note that a failure to disclose any relevant information relating to other funding streams may result in your application being rejected or any offer of funding being withdrawn.

Fundraising and sponsorship events only – we are exploring all possible avenues to support this fund.

11. Details of recipient

If your application is successful the grant will be paid by cheque to your organisations bank account. Please provide the payee name which appears on the account.

.....**Fullhurst Community College**.....

Alternatively if you wish to be paid by BACS please provide bank and sort code details on headed paper and attach to the application.

12. Declaration and contact details

I have read the 'Guide to Ward Meeting Grants' and I understand and accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes. I accept that Leicester City Council may reject this application or withdraw any funding provided if any of the information submitted is inaccurate.

I agree to complete a project evaluation form once the project has been completed (failure to do so may count against you receiving future funding).

Name of contact person Lorraine Clay	
Your position in organisation or group Extended Services Coordinator	
Name of organisation or group Fullhurst Community College	
Address Imperial Avenue Leicester LE3 1AH	
Phone number 2824326 ext 8015867	Email Lorraine.clay@leicester.gov.uk
Signature Tom Campbell	Date 24/1/11

Please send this completed form back to:

Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, Leicester LE1 9BG. Fax No: 0116 229 8827

Failure to sign the form may result in delay in the processing of your application

This page is left blank intentionally.

Response to Fullhurst CC Ward Grant Application Supplementary Questions

Thank you for this application form. I am seeing the Ward Councillors tomorrow and will pass it onto them for consideration. May I ask if any other organisations have been approached to participate in the scheme. Whilst I acknowledge that schools have not been provided with ring-fenced budgets for this type of intervention, they do have discretionary budgets at their disposal. I would also like to enquire as regards how it will be administered i.e. means-tested. In addition, what needs to be included in the bid is the community benefits . . .

Responses:

1. Have other organisations been approached?

Not as yet. As stated in the bid, this application is to enable us to start up the fund in response to a recently identified need. However, the long term aim of this fund is to raise money on an ongoing basis and we will look to other funding bodies and local businesses for continuing support.

2. Availability of school discretionary budgets?

The discretionary budgets are already committed for other priorities and used to support other needs of students - this is additional funding for those students who are experiencing fairly extreme (albeit often temporary) hardship or disadvantage.

3. Administration of the fund (means testing etc)?

Although we won't means test we will check the FSM register and other data/info to make informed appropriate decisions about using the funding. The fund itself will be closely monitored and full records of spend will be kept.

4. Community benefits?

The benefits are twofold in that it will directly support the students and let them feel valued members of the school community and prevent potential disengagement which could lead to behavioural problems and it will support their families in the community who are suffering hardship. Secondly, it is a 'seed' fund to start a larger fund raising initiative, which, if successful, could include community fundraising activities and perhaps a wider community remit. We will be happy to report back to councillors on the progress and developments of this fund.

This page is left blank intentionally.

Appendix B3

Applicant:

The Manor House Community Association, Paul Howgill

Proposal:

Internet Broadband Installation

Amount Requested:

£883.20

This can be broken down as follows:-

Item	Cost £	Estimate or Actual cost (E or A)?	Request to Ward Meeting (£)
Virgin Media installation	£99.00	A	
Contract 20mg broadband	£588.00	A	
Router	£49.00	A	
VAT	£147.20		
Total	£883.20p		£883.20p

Summary:

We wish to establish an IT suite at the Manor House Community Centre with internet connection which can be used by local groups being trained in the use of computers from beginners to the more proficient users who wish to hone their skills.

Due to City Council regulations, we are not able to use the broadband connection of the centre.

Regular classes are planned, to satisfy demand in the area for both beginners and more specialised groups such as digital photographers.

In the Rowley Fields area there is no similar facility other than on the opposite side of the Narborough Road at the Brite Centre. During our surveys we have found that a high number of residents have not wished to or are unable to travel out of their area to the excellent facilities of the Brite Centre

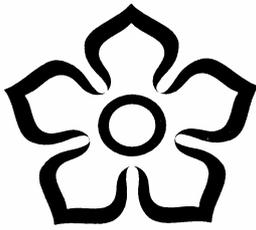
We hope that the continued use of the IT suite will become a long term part of the future sustainability of the Manor House.

Other Information:

We are not attempting to secure funding from any other source.

We have sourced all the equipment required for the IT suite separately.

This page is left blank intentionally.



Leicester
City Council

For internal use only by Members Support Team:

Unique reference number _____

Date scanned in _____

This application will be considered as (please circle):

Ward Action Plan

Community Cohesion

Ward Community Fund

Ward Meeting Grant Application Form

Please read the “Guide to Ward Meeting grants and how to apply” before you fill in this form.

On completion please submit a signed paper copy of the form to:
Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, Leicester LE1 9BG. Fax No: 0116 229 8827

Continue on separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

1. Name of Ward(s) to which you are applying for funding

Braunstone Park and Rowley Fields
Ward Community Grant

2. Name of your project/proposal

Internet Broadband Installation

3. Name of group or person making the application

The Manor House Community Association

Paul Howgill

4. Detailed description of proposal. Please tell us:

- What is the proposal (where and when)?
- If you are planning an event who will attend, and where will does your target audience come from?
- How will we know the proposal has been successful?

It is important that your answers to this question are clear so that the Ward Meeting can fully understand your proposal.

We wish to establish an IT suite at the Manor House Community Centre with internet connection which can be used by local groups being trained in the use of computes from beginners to the more proficient users who wish to hone their skills.

Due to City Council regulations, we are not able to use the broadband connection of the centre.

Regular classes are planned, to satisfy demand in the area for both beginners and more specialised groups such as digital photographers.

In the Rowley Fields area there is no similar facility other than on the opposite side of the Narborough Road at the Brite Centre. During our surveys we have found that a high number of residents have not wished to or are unable to travel out of their area to the excellent facilities of the Brite Centre

We hope that the continued used of the IT suite will become a long term part of the future sustainability of the Manor House.

5. Have you attached any supporting information? YES NO
(Please tick)

6. Does your organisation have audited accounts? YES NO
(Please tick)

If yes please submit your latest set

7. Does your organisation have a constitution? YES NO
(Please tick)

If yes please submit your constitution

8. How much are you applying to the Ward Meeting(s) for?

£883.20p

9. Please show each item of expenditure and say whether it is an estimate or an actual cost. Costings should be as accurate as possible and in most cases be based on quotes. If it is an actual cost please provide quotes and any other written confirmation. In the final column please show which elements of your project you are applying to the Ward Meeting for?

Item	Cost £	Estimate or Actual cost (E or A)?	Request to Ward Meeting (£)
Virgin Media installation	£99.00	A	
Contract 20mg broadband	£588.00	A	
Router	£49.00	A	
VAT	£147.20		
Total	£883.20p		£883.20p

10. Have you obtained or are you trying to obtain funding for this project from anywhere else, either Leicester City Council or from another organisation? If so, please give details including:

Name, address, phone number and any other contact details of the funder.

The amount requested or received.

When do you expect a decision if you do not know already?

Please note that a failure to disclose any relevant information relating to other funding streams may result in your application being rejected or any offer of funding being withdrawn.

10. We are not attempting to secure funding from any other source.

We have sourced all the equipment required for the IT suite separately.

11. Details of recipient

If your application is successful the grant will be paid by cheque to your organisations bank account. Please provide the payee name which appears on the account.

Manor House Community Association

.....

Alternatively if you wish to be paid by BACS please provide bank and sort code details on headed paper and attach to the application.

12. Declaration and contact details

I have read the ‘*Guide to Ward Meeting Grants*’ and I understand and accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes. I accept that Leicester City Council may reject this application or withdraw any funding provided if any of the information submitted is inaccurate.

I agree to complete a project evaluation form once the project has been completed (failure to do so may count against you receiving future funding).

Name of contact person	
Paul Howgill	
Your position in organisation or group	
Committee member Funding Co-ordinator	
Name of organisation or group	
Manor House Community Association	
Address	
Phone number	Email
Signature	Date 26.02.2011

Please send this completed form back to:

Karen Shelton, Member Support Team, 2nd Floor, Town Hall, Leicester City Council, Leicester LE1 9BG. Fax No: 0116 229 8827

Failure to sign the form may result in delay in the processing of your application

This page is left blank intentionally.